

AUTHOR GUIDELINES

Revista de Poética Medieval

Before submitting your proposal, you need to register in the Open Journal Systems. All manuscripts must be sent through the on-line system available on the journal's website.

1. General guidelines

- Manuscripts could be sent in English, Spanish or any other Romance language.
- The font will be Times New Roman 12, line spacing 1,5.

2. Submission guidelines

a) Main document mandatory

First page:

On the first page it must appear:

- The **title of the paper**, horizontally centred, bold and italics. Line spacing 1,5. Font: Times New Roman, body 14.
- An **abstract** (maximum 250 words).
- Four/five capitalised keywords separated by periods.
- The **title, abstract and keywords** must be sent in both the original language and in **English**. If the original is already in English, please provide this information –title, abstract and keywords– in Spanish. If you need help with the Spanish translation, please contact Helena Bermúdez (helena.bermudez@linhd.uned.es).
- Date of submission.

*****This document must be completely anonymous.**

The body of the submission:

- Bold headings and subheadings (never in uppercase).
- Paragraphs **should not** be indented.
- Words in a language different from the original as well as Latin abbreviations must be in italics.
- Bulleted lists are done with hyphens (other symbols are not allowed).
- Use the em dash (—) for dialogues and the en dash (–) for parenthetical remarks.
- The font of the **footnotes** will be Times New Roman, 10. The footnote mark (that is, the number) must precede any punctuation marks.
- Frames, maps, tables, figures, etc. must be original. Picture must have a high quality. All of them must be numbered and they must contain a legend. In the body of the document you should identify the approximate location of the image/table.
- In addition, **figures** and images must be sent as individual files.
- **Centuries** expressed in Roman numbers must be in small capitals.

b) Second document mandatory

Additional document that must include the following information:

- Title of the paper in the original language and English.
- Name and last name of every author, in addition to their affiliation, city, country and contact details.
- Acknowledgements

***When uploading this second document is important to check that it is **not selected to be available to the reviewers.**

c) Additional documents

- Files .jpg, or .tif of illustrations available in the manuscript (resolution: 300ppp).

- Other documents, like Appendices, that might be of interest during the evaluation of the submission.

3. Citations and references

- Hierarchy of quotation marks : «... “... ‘...’ ...” ...».
- Citations longer than three lines shall be indented to the left, single-spaced, and font size 11.
- Bibliographic references shall be developed in the footnotes.
- The first mention shall use the full bibliographic reference. Following mentions should implement the proper abbreviations: ‘*ob. cit.*’, ‘*ed. cit.*’, ‘*art. cit.*’; or ‘*ibídem*’.

Examples:

a) Book

James J. Murphy, *La retórica en la Edad Media. Historia de la teoría de la retórica desde San Agustín hasta el Renacimiento* [1974], México, Fondo de Cultura Económica, 1986.

b) Editions

Marqués de Santillana, *Comedieta de Ponza, sonetos, serranillas y otras obras*, ed. de Regula Rohland de Langbehn, estudio preliminar de Vicenç Beltran, Barcelona, Crítica, 1997.

c) Book chapters / Precedings

Cesare Segre, «What Bakhtin Left Unsaid. The Case of Medieval Romance», en *Romance. Generic Transformation from Chrétien de Troyes to Cervantes*, ed. de K. Brownlee y M. Scordilis Brownlee, Hannover-London, Dartmouth College-Univ. Press of New England, 1985, pp. 23-46.

Cesare Segre, «What Bakhtin Left Unsaid. The Case of Medieval Romance», in *Romance. Generic Transformation from Chrétien de Troyes to Cervantes*, ed. by K. Brownlee and M. Scordilis Brownlee, Hannover-London, Dartmouth College-Univ. Press of New England, 1985, pp. 23-46.

d) Journal articles

Aníbal A. Biglieri, «Jerusalén en la obra de Alfonso X», en *La corónica*, 24:2 (1996), pp. 41-54.

Aníbal A. Biglieri, «Jerusalén en la obra de Alfonso X», in *La corónica*, 24:2 (1996), pp. 41-54.

e) Electronic publications

José Ramón Trujillo, «Traducción, refundición y modificaciones estructurales en las versiones castellanas y portuguesa de *La Demanda del Santo Grial*», en *e-Spania*, 16 (2013). [En línea]. Enlace: <<https://e-spania.revues.org/22919>> [Consulta: 6/11/2015]. DOI: 10.4000/e-spania.22919.

José Ramón Trujillo, «Traducción, refundición y modificaciones estructurales en las versiones castellanas y portuguesa de *La Demanda del Santo Grial*», in *e-Spania*, 16 (2013). [On-line. Available on: <<https://e-spania.revues.org/22919>> [Accessed on: 6/11/2015]. DOI: 10.4000/e-spania.22919.