

HER Content and Computing Survey 2014

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The HER Content and Computing Survey has been undertaken at regular intervals since 2002. Your feedback will enable us to understand the current status of England's HERs. The results of this survey will be compared to previous surveys.

You should have received a pdf copy of this survey in advance of completing the online version. It is highly recommended that you view this before attempting to fill in the online survey. The survey cannot be saved and needs to be completed in one go. If you have any queries about the survey please contact [Sarah MacLean](#).

*1. Name of HER (e.g. Anyshire HER)

2. Local Authority Areas Covered (including National Parks)

Section A) Historic Buildings

*3. Does the HER have a collection/ recording policy/ informal guidelines for non-listed (either nationally or locally) historic buildings?

Yes

No

*4. Do you enhance your listed building records with additional information (clearly separated from the Statutory Details)?

Yes

No

*5. Have you undertaken any planned thematic recording or enhancement of particular types of buildings or structures?

Yes

No

If YES to Q5 please answer Q6 If NO go on to Q7

6. Please select all particular types or classes of historic building which you have enhanced

- 20th century
- Agricultural
- Ecclesiastical (buildings associated with Christian religious activity)
- Other religious buildings
- Industrial
- Local List buildings
- Military
- Domestic (by period)
- Domestic (by construction type)
- Educational
- Milestones
- Other (please specify)

*7. Do you record listed building curtilages?

- Yes No

*8. Do any Conservation officers in the area covered by your HER use it for:

	Yes	No	Don't Know
Reactive casework	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Proactive conservation projects	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Education and outreach	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

*9. How often do you undertake any form of consultation with conservation officers on their requirements for HER information?

- Very frequently - On average once a month
- Frequently - On average once every 3 months
- Occasionally - on average once every 6 months
- Rarely - On average once a year
- Very rarely - More than once but more than a year will pass between consultations
- I have only consulted Conservation Officers once on their HER requirements
- I do not/ I am unable to consult with conservation officers on their requirements

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***10. Are you aware of any separate information systems for the historic built environment maintained by Conservation Officers in any of the Authority areas covered by your Record?**

Yes

No

Don't Know

Section B) Records

***11. Which of the following does the HER hold records for? Please choose the option that best applies. Please choose 'not recorded' if you currently have no examples of the type in your database or GIS - even if you plan to record it in future**

	Database Records	GIS Records
Historic Buildings (non-listed and not on local lists)	<input type="text"/>	<input type="text"/>
Archaeological Monuments (non-scheduled and not on local lists)	<input type="text"/>	<input type="text"/>
Historic Towns/Villages	<input type="text"/>	<input type="text"/>
Placenames	<input type="text"/>	<input type="text"/>
Events (e.g. surveys, excavations)	<input type="text"/>	<input type="text"/>
Stray Finds	<input type="text"/>	<input type="text"/>
Historic Landscape Character data	<input type="text"/>	<input type="text"/>
Maritime Archaeology and Intertidal sites	<input type="text"/>	<input type="text"/>
Boundaries (hedgerows, walls, etc.)	<input type="text"/>	<input type="text"/>
Modern Military sites	<input type="text"/>	<input type="text"/>
Aircraft crash sites	<input type="text"/>	<input type="text"/>
Parks and Gardens (non-registered and not on local lists)	<input type="text"/>	<input type="text"/>
Battlefields (non-registered and not on local lists)	<input type="text"/>	<input type="text"/>
Paleoenvironmental Sites	<input type="text"/>	<input type="text"/>
Transport (railways, canals, roads, etc)	<input type="text"/>	<input type="text"/>
Industrial Sites	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>

Other (please specify)

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***12. What is the total number of monument records in the HER database?**

***13. Approximately how many of these monument records date to the date range 1914-1918? (please include sites created in this period and those whose function changes in this period)**

***14. How many monument records with the monument type 'War Memorial' are recorded on the HER database?**

Section C) Recording of Protection Status

***15. Does the HER record the following protection statuses?**

	Database Record	On GIS?
Listed Buildings	<input type="text"/>	<input type="text"/>
Locally Listed Heritage Assets	<input type="text"/>	<input type="text"/>
Conservation Areas	<input type="text"/>	<input type="text"/>
Scheduled Monuments	<input type="text"/>	<input type="text"/>
Area of Archaeological Importance (AAI)	<input type="text"/>	<input type="text"/>
Registered Parks and Gardens	<input type="text"/>	<input type="text"/>
Registered Battlefields	<input type="text"/>	<input type="text"/>
Protected Wrecks	<input type="text"/>	<input type="text"/>
World Heritage Sites	<input type="text"/>	<input type="text"/>

Section D) Collection Criteria

***16. Does the HER only create records within a specified date range?**

Yes

No

17. If yes please give details

Section E) Source Materials

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***18. Which of the following source materials does the HER hold and/or use? Tick all options that apply to your dataset on each line below.**

	Hold as hard copy	Hold digitally	Used to create source records in HER database	Do not hold or use
Maps/Plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Photographs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Air Photographs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reference Library	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fieldwork reports as a result of the planning process	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Historic Building Reports as a result of the planning process	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fieldwork reports not as a result of the planning process	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site visit notes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fieldwork archive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Correspondence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planning Case files	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conservation Area Consent files	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Buildings at Risk Register	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asset Management Plans (Local Authority owned historic assets)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conservation Area Assessments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Estate Agents Particulars	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Colvin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

***19. Does the HER have a written disposals policy?**

- Yes No

***20. Does the HER have a backlog of grey literature reports (unpublished fieldwork and survey reports) to add to the HER?**

- Yes No

If answered YES to question 20 please answer question 21. If NO please go on to question 22.

21. Estimate how many grey literature reports (unpublished fieldwork and survey reports) are currently in your backlog

- Under 50 reports
- 51-100 reports
- 101-250 reports
- 251-500 reports
- 500-1,000 reports
- Over 1,000 reports
- Don't know

*22. What is the average time lapse between a new grey literature report (an unpublished fieldwork or survey report) being submitted to the HER and its entry onto the HER?

- 1 week
- 1 month
- 2-3 months
- 4-6 months
- 6 months - 1 year
- More than 1 year
- Don't know

Section F) Database

*23. Does your database follow the Monument – Event – Archive model?

- Yes
- No
- Partial

*24. Which database system does the HER use?

- exegesis SMR/HBSMR (SQL)
- exegesis SMR/HBSMR (non-SQL)
- Wales HER/HERUK Software
- In house system
- Other

Other (please specify product used)

25. Which version of the software do you use?

***26. Does the HER have access to a SQL server?**

- Yes No Don't know

Section G) Geographic Information Systems

***27. Which Geographic Information System (GIS) package does the HER primarily use?**

- ArcView/ArcGIS
 MapInfo
 GCP
 GeoMedia
 QGIS
 Other

Other (please specify)

28. Which version of this product do you use?

***29. Does the HER have a written policy on recording spatial data for GIS or Digital Mapping?**

- Yes No

***30. Does the HER maintain 'alert areas' or constraint mapping GIS layers?**

- Yes No

***31. Can staff from other teams within the host organisation access GIS datasets maintained by the HER (either as read-only version or editable version)?**

- Yes No

If answered YES to Q31 please answer Q32. If NO go on to Q33

32. Which data sets maintained by the HER do other teams in the host organisation have access to?

	Yes	No
Monuments	<input type="radio"/>	<input type="radio"/>
Events	<input type="radio"/>	<input type="radio"/>
Scheduled Monuments	<input type="radio"/>	<input type="radio"/>
Listed Buildings	<input type="radio"/>	<input type="radio"/>
Locally Listed Heritage Assets	<input type="radio"/>	<input type="radio"/>
Conservation Areas	<input type="radio"/>	<input type="radio"/>
Registered Battlefields	<input type="radio"/>	<input type="radio"/>
Registered Parks and Gardens	<input type="radio"/>	<input type="radio"/>
Historic Landscape Characterisation data	<input type="radio"/>	<input type="radio"/>
Alerts/Constraints mapping	<input type="radio"/>	<input type="radio"/>
Other	<input type="radio"/>	<input type="radio"/>

Other (please specify)

*33. What are the barriers to sharing GIS data with local planning authorities covered by your HER?

Please indicate ALL that apply

- Lack of resources
- Lack of demand or interest
- Incompatible software
- Incompatible or lack of data standards
- Lack of delivery mechanism
- Lack of IT support
- Lack of expertise to use data
- Based in a separate organisation to HER host organisation
- None
- Other

Other (please specify)

*34. Which English Heritage Thesauri do you use or are aware of?

	Aware of and use	Aware of but don't use	Not aware of
Monument Type	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Archaeological Objects	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Main Building Materials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Covering Building Materials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Evidence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Event Type	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maritime Craft Type	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Historic Aircraft Type	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

*35. Do you use thesauri available in HBSMR?

- Yes (all) No
- Yes (some) Don't use HBSMR

*36. Are you aware of and use the EH Period list?

- Aware of and use
- Use but with some minor modifications (e.g. moving start/end date by one year to improve search results)
- Aware of but don't use
- Not aware of

*37. Other than the above are there any other thesauri/wordlists (including in-house) that you use on a regular basis?

- Yes No

38. If you answered yes to Q37 please list those most frequently used

Section I) System Linkages

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*39. Does the HER directly link into any of the following databases?

	Yes	No
Planning	<input type="radio"/>	<input type="radio"/>
Museum	<input type="radio"/>	<input type="radio"/>
Other heritage databases within host authority	<input type="radio"/>	<input type="radio"/>
Other heritage databases outside host authority	<input type="radio"/>	<input type="radio"/>
Environmental database within host authority	<input type="radio"/>	<input type="radio"/>

*40. Are you involved in any formal data exchange agreements?

- Yes No

If answered YES to Q40 please answer Q41. If NO go on to Q42

41. Please tick all types of formal data exchange agreements you have

- Within host authority
 With other local authorities
 Other

Other (please specify)

*42. Is there public access to the database via the internet? What data is available?

Tick all that apply

	Text	Mapping	Photographs/Images	Documents	Event Data	Not available online via this resource
Heritage Gateway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Host Authority Website	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other website	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

43. If your HER is not currently on Heritage Gateway would you be interested in joining in the future?

- Yes
 No
 Already on Heritage Gateway

***44. If your HER is not available online what is preventing you from doing so? Please tick all that apply**

- Lack of staffing
- Cost of initial set up
- Long term financial commitment
- Software issues
- Data in wrong format
- Data needs enhancing before providing online
- Host authority unable to provide mechanism to allow data to go online
- HER is already online

Other (please specify)

***45. Do you know who has copyright over compiled records in the database?**

- Yes No

***46. Do you feel your IT support meets your needs?**

- Yes No

If NO to Q46 please answer Q47. If YES click Next at the bottom of this page.

47. Please tick all current issues with IT support

- IT do not support HER database software
- IT do not support HER GIS software
- Slow network speed
- No access or limited access to network
- Other

Other (please specify)

Section J) Data acquired outside of the planning process

***48. Do you regularly receive data from local groups/individuals outside of the planning process?**

- Yes No

49. If yes, is any element of this connected with Local List submissions or consultations?

- Yes No Don't know

***50. Do you provide guidance documents or protocols for groups/individuals wanting to submit data to the HER?**

- Yes No

For the following questions please note that a purpose built crowd sourcing website is one that is designed to collect information about new and/or known sites from a large, unspecified target audience i.e. the public. Information collected can include text based information, images or even files.

***51. Which of the following digital methods do you use to interact with local groups/individuals? Please tick all that apply**

- Social Media (e.g. Flickr, Twitter, Facebook, Audioboo etc)
- A mobile app
- A purpose built crowd sourcing website
- An online discussion forum
- None
- Other (please specify)

***52. Do you use the methods selected in your answer to question 51 to do any of the following? Please tick all that apply**

- Promote the service
- Receive information on heritage assets
- Provide HER Data
- I answered None to Question 51
- Other (please specify)

*53. Which of the following methods do you supply for submitting data to the HER?

Please tick all that apply

- A word/pdf recording form
- A web recording form requesting specific information about the site/structure
- An online contact form with free text field for recording information/comments
- Social Media (e.g. Flickr, Twitter, Facebook etc)
- A mobile app
- A purpose built crowd sourcing website
- None
- Other (please specify)

*54. Do you plan to develop/start to use any of the following within the next two years? Please tick all that apply

- Social Media (e.g. Flickr, Twitter, Facebook etc)
- A mobile app
- A purpose built crowd sourcing website
- None
- Other (please specify)

Section K) Staffing

Please fill in this section to the best of your abilities. If you would like to provide more detail about your staffing situation please use the additional comments box at the end of this survey.

*55. What is the number of HER staff maintaining and updating the HER Database

- None
- Less than 1.0 FTE
- 1 FTE
- 1 to 2 FTE
- More than 2 FTE

Thank you

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Thank you for filling in the 2014 Content and Computing Survey. Please complete the survey by adding any additional comments you have about HER Content and Computing and your name and contact details.

56. Additional Comments

*57. Name of officer completing the form

*58. Email address

59. Telephone Number

*60. Would you like to receive a copy of your survey responses via e-mail?

Yes

No