

Job Details

Position:	Lecturer in Social Policy (Older People)
School/Department:	School of Sociology, Social Policy and Social Work
Reference:	13/102877
Closing Date:	Monday 7 October 2013
Salary:	£33,230 - £48,729 per annum (including contribution points).
Anticipated Interview Date:	Monday 21 October 2013.

JOB PURPOSE:

To contribute to the delivery of the School's academic plan by undertaking research relating to older people, through teaching at undergraduate and postgraduate levels, and by contributing to the School's administration and outreach activity.

MAJOR DUTIES:

Research:

1. Develop and contribute to the research strategies of the School and build/develop a reputation as an expert in the field of Social Policy pertaining to older people.
2. Sustain a track record of published research findings relevant to stage in career by publishing in refereed journals and presenting at national/international conferences.
3. Develop innovative research proposals and lead funding bids.
4. Direct, coach and develop research staff, where appropriate.
5. Develop research relationships beyond disciplinary and School boundaries.
6. Contribute to successful outcomes for the School's postgraduate research students.
7. Ensure that research projects are completed on time and within budget.

Teaching:

1. Contribute to the School's education provision by convening and delivering courses at undergraduate and postgraduate levels in social policy, preferably in the areas of social security, social care and mental health. Other social policy areas will also be considered.
2. Routinely communicate complex and conceptual ideas to students as well as to peers using high level skills and a range of media.
3. Develop the teaching activities of the School by pursuing new and innovative teaching approaches taking the responsibility for the quality of course units and delivering a range of teaching and assessment activities including lectures, setting/marking coursework, practicals, and fieldwork according to the needs of the School's Curricula.
4. Act as internal examiner for undergraduate and postgraduate students.
5. Develop and advise others on learning and teaching tasks and methods.

Administration/Contribution to the Community:

1. Provide pastoral care for students within own area to ensure, as far as practicable, that relevant issues are dealt with in a timely, sympathetic and effective manner.
2. Contribute to the School's outreach strategy by designing or delivering Community outreach programmes and developing external links.
3. Contribute to the development and running of the School/area by taking on appropriate School co-ordinating roles. Such duties may include, for example, Advisor of Studies, Module/Year/Programme Co-ordinator or other recognised official University roles.

Planning and Organising:

1. Plan and manage own teaching and tutorials as agreed with Head of School/mentor.
2. Design/update modules in line with School's teaching strategy.
3. Plan and prepare research papers to meet publication deadlines.

4. Prepare research proposals for submission for external funding.

Resource Management Responsibilities:

1. Use teaching and research resources, laboratories and workshops as required.
2. Co-manage, where appropriate with grant holder, external funding relating to research project.
3. Act as mentor for students.

Internal and External Relationships:

1. Member of the School Board and Examination Board and such committees relevant to their administrative duties.
2. Collaborate with other staff within School and University.
3. Involved in developing links or joining external networks to share information and ideas.
4. Contribute to the School's outreach programme by establishing links with local community groups, industries etc.

ESSENTIAL CRITERIA:

1. Primary or higher degree in a social science subject.
2. PhD awarded or near completion.
3. Evidence of high quality research commensurate with stage of academic career.
4. Research active to a high level as understood within the Research Excellence Framework.
5. Research interests relating to older people.
6. Experience of lecturing and tutoring at university level or equivalent.
7. Ability to contribute to the School's core undergraduate courses in social policy and other core courses offered by the School.
8. Ability to contribute to the School's postgraduate taught courses.
9. Efficient administrator.
10. Commitment to research in chosen specialism.
11. Understanding of student experience.
12. Demonstrates intellectual curiosity.
13. Ability to critique concepts, approaches and arguments.
14. Effective communicator.
15. Effective interpersonal skills.
16. Ability to use initiative and to see ideas through.
17. Capacity to work as a part of a team.
18. Commitment to continuous professional development.

DESIRABLE CRITERIA:

1. Higher Education Academy membership (or equivalent HE teaching qualification).
2. Subject of PhD and/or subsequent research directly relevant to one of the School's main research themes.
3. Evidence of research funding.
4. International contacts in specialist field.
5. Ability to offer specialist teaching on one or more of the following: social security, social care, mental health.
6. Record of contribution to the community.