

JOB POSTING

Part-Time Research Coordinator (Ryerson University) July 2011 to April 2012

- 10 Month Contract, with the possibility of renewal up to an additional 12 months
- Number of hours and number of work weeks are flexible depending on the candidate's preference and schedule (max 10 hours per week, max 320 hours total)

Salary: \$28.00 per hour

Research Study

The Gendered Lens: A Pilot Project on Women's Experiences of Video Surveillance and Urban Security in Toronto

Principal Investigator

Dr. Emily van der Meulen, Department of Criminal Justice and Criminology, Ryerson University

Co-Investigator

Dr. Amanda Glasbeek, Criminology, Department of Social Science, York University

Job Description

The Gendered Lens will address the question of the expansion of video surveillance in Toronto and women's experiences of (in)security in the city. It is being funded by a grant from the Social Sciences and Humanities Research Council of Canada.

Bringing together the theoretical contributions of feminist geographers and criminologists, along with insights from surveillance studies, the study will investigate diverse women's articulations of what video surveillance means to them through a data collection method call Concept Mapping.

The Research Coordinator will be an integral member of the study's Research Team and will be invited to co-present at conferences and co-publish journal articles.

The Research Coordinator will report to the Principal Investigator and Co-Investigator. She or he will have access to a shared office space at Ryerson University.

This position requires flexible hours and may include weekday evenings and occasional weekends.

Responsibilities

- Coordinate the development and implementation of the research project, including the Research Ethics Board Application
- Assisting with data organization and management
- Supervision and support of undergraduate workstudy student
- Conducting literature reviews
- Supporting the preparation of manuscripts, journal articles, and a community report

- Assist in the preparation of conference and other presentations
- Assist in the preparation of funding applications
- Networking and building partnerships with community organizations
- Recruiting research participants
- Providing administrative support

Required Skills and Experience

- Minimum Masters degree in a social science discipline or equivalent community and research experience
- Computer proficiency (including Word and PowerPoint)
- Excellent project management skills
- Excellent time management skills
- Excellent communication skills, both written and oral
- Highly developed analytical problem solving skills
- Strong editing skills
- Ability to work in a team environment and independently
- Highly motivated and the ability to work with minimal supervision
- Commitment to working in an anti-oppressive framework (e.g., anti-racist, anti-classist, and anti-sexist, as well as sex work positive and trans positive)
- Ability to work with diverse communities of women

Preferred Skills and Experience

- Knowledge of surveillance studies literature and research
- Knowledge of feminist and gender studies literature and research
- Understanding of Concept Mapping methods and processes
- Knowledge of and experience conducting community-based research studies
- Experience with Research Ethics Boards
- Connections with and knowledge of local women's organizations
- Proficiency with applications for analyzing qualitative research data (e.g., NVivo)
- Experience with grant writing
- Currently enrolled as a graduate student

Closing Date: June 30, 2011 or until the position is filled

Please submit cover letter and resume to:

Emily van der Meulen, GenderedLens@gmail.com
 Department of Criminal Justice and Criminology, Ryerson University

We thank all applicants for their interest in this position, however, only those selected for an interview will be contacted.