



Student Engagement Champions

As part of the NUS/HEA student engagement project we are hiring a network of student engagement champions to conduct qualitative research within institutions and students' unions and to be a regional contact for issues around student engagement.

There will be ten student engagement champions – five from institutions or colleges, and five from students' unions or the student population.

*****Deadline for applications is Friday 3rd June 2011*****

1. Main Details

Role title: Student Engagement Champion 2011/2012

Payment: Champions can receive up to £500 over the period of the project. This is to cover reasonable expenses and some personal allowance for activities.

Payment will be made upon the completion of each activity.

Duration: Champion roles will run from July 2011 until the end of June 2012.

2. Purpose of the Role

- Student engagement champions will support the student engagement project by providing regular contact with institutions in their local NUS region.

- Student engagement champions will conduct occasional qualitative research in the form of interviews and focus groups particularly in regard to the use of the student engagement toolkit.

Champions will be requested to...

- Initiate and make regular contact with higher education institutions and further education colleges to collect case studies and to support and track student engagement activities.
- Conduct qualitative research in the form of interviews and focus groups on the impact of the first year of the student engagement project and toolkit. Also looking at potential areas the project should address.
- Record, monitor and encourage involvement in the student engagement project and offer further resources and support as necessary.
- Participate in NUS events and training sessions related to student engagement in their region and outside when feasible.

3. Main Duties and Responsibilities

- Hours of work will be determined by individual champions in order to meet the requirements of the role. Meetings and contact with institutions can be flexible to the needs and commitments of champions and the institutions that they will work with, as long as effectiveness is demonstrated through successful completion of tasks and regular communication with the student engagement officer.
- Full training will be given to champions on June 15th 2011 to enable them to effectively carry out their role. All champions will be expected to attend. Reasonable expenses for training will be paid.
- NUS will be in regular contact with all champions at least once a month for the duration of the one-year role.
- Champions will be contacted regularly by the NUS student engagement officer who will provide ongoing support and will collect information about how the project is progressing. You may also be invited to attend some NUS events related to student engagement.

4. General

- Attend events and meetings as required
- To use IT applications (word processing, email etc) to service the posts administrative needs.
- To work towards the achievement of organisational goals.

PERSON SPECIFICATION

Qualifications & Experience

Essential

- ☐ Proficient use of IT skills including Microsoft Word, PowerPoint, email and the internet
- ☐ Regular access to a computer
- ☐ An interest in, and understanding of, student engagement.

Desirable

- ☐ Own computer with internet access
- ☐ Basic experience or knowledge of conducting qualitative research and report writing.
- ☐ Experience of dealing with external agencies, groups

Abilities, Skills & Knowledge

All applicants must display ...

- ☐ An interest in shaping or helping others to shape their learning experience
- ☐ Commitment to the creation of an environment that promotes equality of opportunity whilst recognising and valuing diversity
- ☐ Commitment to excellent customer service
- ☐ Willingness to attend regional and occasional national events
- ☐ Commitment to the Mission, Vision, Values & Beliefs of NUS