

Working Well Booking Form

Name of Delegate:

Name of Employer:

Work Address:

.....

.....

Telephone:

Email:

Please note: receipt of your booking form and other correspondence will be sent via email.

The delegate (above) wishes to attend both days of the conference with **one night's Dinner, Bed and Breakfast included** on Thursday 22nd April

Early rate £355 Late (After 1st March 2010) £395

Jane Wilson Fund

Early rate £130 Late (After 1st March 2010) £155

The delegate (above) wishes to attend both days of the conference on a **day basis only** including **Dinner for one** on Thursday 22nd April

Early rate £130 Late (After 1st March 2010) £292

Jane Wilson Fund

Early rate £42 Late (After 1st March 2010) £92

The delegate (above) wishes to attend both days of the conference on a **day basis only – No Dinner**

Early rate £210 Late (After 1st March 2010) £250

Jane Wilson Fund

Early rate Free Late (After 1st March 2010) £50

I would like Extra ticket(s) for the Conference **Dinner @£42** incl VAT.

Do you have any dietary or other requirements to be considered? Yes/No

If Yes please state

PAYMENT

A cheque is enclosed (made payable to RCN OH Forum [Scotland]) for:

£

BACS Payment: Reference

The Forum bank details are as follows: -

The Royal Bank of Scotland Account No: 00102884

Please return to: Jenny Crawford - Occupational Health
Walkers Shortbread Ltd., Aberlour-on-Spey, Banffshire AB38 9PD

jennycrawford@walkers-shortbread.co.uk

Tel: 01340 871555 ext 2337

Secure Electronic Bookings/Payment (including by Credit Card) and further information can be found on our website at: www.ohnsotland.org.uk

Registration

Registration fees

	Early (before 28th Feb)	Late (after 1st March)
Day delegate fee	£210	£250
24 Hour delegate	£355	£395

Jane Wilson Fund

Day delegate fee	Free	£50
24 Hour delegate	£130	£155

Jane Wilson Fund allocation will be limited to the first 6 successful applicants from those who are nursing students or those who can provide written evidence that their employer has declined to fund their attendance

Basic Day Rate Delegate Registration includes participation at all conference sessions, access to exhibition, conference programme and abstract booklet, lunches, teas and coffees on both days of the event.

24 Hour Registration includes all of the above with overnight accommodation for one on Thursday 22nd April on a Dinner, Bed and Breakfast basis. This includes one ticket for the Gala Dinner.

**email: jennycrawford@walkers-shortbread.co.uk
Tel: 01340 871555 ext 2337**

Cancellation policy

All cancellations should be made in writing (email accepted) - to the conference co-ordinator.

**email: jennycrawford@walkers-shortbread.co.uk
Tel: 01340 871555 ext 2337**

Cancellations before 1st March 2010 - full refund minus 25% administration charge

Cancellations after 1st March 2010 will receive No refund.

All approved refunds will be processed and issued within 60 days from end of conference.



**RCN OCCUPATIONAL HEALTH
NURSES FORUM
(SCOTLAND)**

“Working Well?”

Annual Conference

**Thursday 22nd April 2010
& Friday 23rd April 2010**

**At The Crutherland House Hotel
East Kilbride, Glasgow**



This, the 24th Annual conference, promises to be an exciting event with a range of plenary sessions and seminars of interest to all Occupational Health professionals as well as those with an interest in workplace health, safety and welfare.

Its aim is to educate and inform. To give clinical updates, enhance skills and refine practice, whilst providing a forum in which to network with professional contacts.

An exhibition of Occupational Health and Safety related equipment and services will be available, through our company sponsors, and it is hoped that delegates will use this opportunity to establish contacts and develop business links.

In addition, the Gala Dinner and “James Bond” themed Casino night on Thursday 22nd, will give everyone the chance to unwind and relax!

General Information

Venue:

The Crutherland House Hotel
(Macdonald Crutherland House)

Strathaven Road

East Kilbride

G75 0QZ

Tel: 0844 879 9039

Fax: 01355 577047

www.macdonaldhotels.co.uk/crutherland/

Accommodation

The conference co-ordinator has made a block room booking with the hotel for 24 hour delegates. Those wishing to make their own reservations may do so directly with the hotel but availability and cost cannot be guaranteed. Please note that all “extras” are payable directly to the hotel on your departure.

Accommodation bookings (24 hour delegate rate) made before 31st March will automatically be guaranteed .

However, after the 1st April 2010 you should contact the conference co-ordinator directly to check availability before submitting booking form, as room allocations will already have been submitted to the hotel.

email: jennycrawford@walkers-shortbread.co.uk

Tel: 01340 871555 ext 2337

Programme of Events

Topics include:

- Mock Employment Tribunal
- MSD's – An update
- Who Does What in the OH department ?
- “What's New” – Key Issues in Occupational Health & Safety
- Ageing, Work & Health
- Risk taking behaviour in the Workplace
- Rheumatology/Fibromyalgia

Confirmed Speakers:

- Richard Graveling
- Geoff Davies
- Professor Sayeed Khan
- Amanda Griffiths
- Shane Clarke
- Frank Furedi

Social Programme

Gala Dinner, Casino Night and Disco

Ticket price includes pre-dinner cocktail reception, four course Dinner, Wine on the table and all entertainment.

All Entertainment will be provided by the “Off The Wall” - corporate entertainment company.

The cost of the gala dinner is included in the 24 hour delegate rate but additional tickets are available at £42 each.

**Dress Code Theme
“James Bond”**