

Cochrane Nursing Care Journal: A Cochrane Review Journal

The CNC journal: A Cochrane Review Journal is the official journal of the Cochrane Nursing Care Network. Published quarterly, the *CNC Journal* is a fully refereed journal that publishes original scholarly work that advances evidence based nursing care and engagement with the Cochrane Collaboration.

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Scope and aims

The *CNC Journal* focuses on research and professional discussion papers that have a sound scientific, theoretical or philosophical base. Preference is given to high-quality papers written in a way that renders them accessible to those who deliver, lead or research nursing care. All articles are peer-reviewed by at least two researchers expert in the field of the submitted paper.

The *CNC Journal* aims to inform clinical decision-making and policy development with the highest quality research evidence available. The scope of the *CNC Journal* to achieve these aims extends across students, practitioners, researchers, policy makers and academics at all levels of expertise. The *CNC Journal* draws on the international leadership and expertise of a strong editorial board, and contributions from the nursing care community to highlight work being done, and to stimulate further engagement between those providing nursing care Cochrane and its resources to improve practice, patient outcomes, informed decision making and to generate greater awareness of the Cochrane collaboration.

The *CNC Journal* will be indexed/abstracted in:

- Academic Search (EBSCO)
- ASSIA: Applied Social Sciences Index & Abstracts (CSA/CIG)
- BNI: British Nursing Index (BNI Publications)
- Cambridge Scientific Abstracts (CSA/CIG)
- CINAHL: Cumulative Index to Nursing & Allied Health Literature (EBSCO)
- Current Contents®/Clinical Medicine (Thomson ISI)
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- Health Source Nursing/Academic (EBSCO)
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- Science Citation Index Expanded™ (Thomson ISI)
- SCOPUS (Elsevier)
- Social Sciences Citation Index® (Thomson ISI)
- Sociological Abstracts (CSA/CIG)

Instructions for authors:

Papers in any of the following fields will be considered: Cochrane Systematic Review Reports written in journal article format (2000-3000 words); Overview-reviews of Cochrane Reviews (2000-3000 words); Scholarly papers related to the role/methodologies of the Cochrane Collaboration (2000-3000 words); Evidence translation/implementation reports related to Cochrane reviews (1000-2000 words); and Book Reviews (400 words).

Acceptance

The acceptance criteria for all papers are the quality and originality of the paper and its significance to our readership. Except where otherwise stated, manuscripts are peer reviewed by two reviewers and the Receiving Editor. The Editorial Board reserves the right to refuse any material for publication. Final acceptance or rejection rests with the Editorial Board.

All articles submitted to the *CNC Journal* must comply with these instructions. Failure to do so will result in return of the manuscript and possible delay in publication.

Manuscripts should be written so that they are intelligible to the professional reader who is not a specialist in the particular field. Where contributions are judged as acceptable for publication on the basis of content, the Editor or the Publisher reserve the right to modify typescripts to eliminate ambiguity and repetition and improve communication between author and reader. If extensive alterations are required, the manuscript will be returned to the author for revision.

Submission

Manuscripts, figures and the covering letter should be submitted online at <http://mc.manuscriptcentral.com/ijnp>. New users to the site must register by selecting 'Create new account' button. Note: NO payments are required for submission. Manuscripts should be uploaded in Word or rich text format (rtf). Each figure should be saved as separate image file with the figure number incorporated in the file name. For peer review, we recommend that figures are saved as low-resolution images of less than 1MB, for ease of transmission, although upon acceptance high resolution files or original images will be required for publication (see Figures section). Further instructions are available at the submission site. Authors who require assistance should contact the Editorial Assistant, Ms Stephenie Peels - email: dspeels@hotmail.net.au

Covering Letter

Papers are accepted for publication in the *CNC Journal* on the understanding that the content has not been published or submitted for publication elsewhere. This must be stated in the covering letter, which should be uploaded with the manuscript. The covering letter must contain an acknowledgement that all authors have contributed significantly, and that all authors are in agreement with the content of the manuscript.

In keeping with the latest guidelines of the International Committee of Medical Journal Editors, each author's contribution to the paper is to be quantified. Authors must also state that the protocol for the research project has been approved by a suitably constituted Ethics Committee of the institution within which the work was undertaken and that it conforms to the provisions of the Declaration of Helsinki in 1995 (as revised in Edinburgh 2000), available at <http://www.wma.net/e/policy/b3.htm>. All investigations on human subjects must include a statement that the subject gave informed consent and patient anonymity should be preserved. Authors should declare any financial support or relationships that may pose conflict of interest.

Authorship Credit

Each author should have participated sufficiently in the work to take public responsibility for the content. Authorship credits should be based on only substantial contributions to: (i) conception and design, or analysis and interpretation of data; (ii) drafting the article or revising it critically for important intellectual content; and (iii) final approval of the version to be published. Conditions (i), (ii) and (iii) must all be met.

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- Turn the hyphenation option off.
- Specify any special characters used to represent non-keyboard characters.
- Take care not to use l (ell) for 1 (one), O (capital o) for 0 (zero) or ß (German esszett) for b (Greek beta).
- Use a tab, not spaces, to separate data points in tables.
- If you use a table editor function, ensure that each data point is contained within a unique cell; i.e. do not use carriage returns within cells.

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Manuscripts should follow the style of the Vancouver agreement detailed in the International Committee of Medical Journal Editors' revised 'Uniform Requirements for Manuscripts Submitted to Biomedical Journals: Writing and Editing for Biomedical Publications', as presented at <http://www.ICMJE.org/>.

The *CNC Journal* uses UK spelling and authors should therefore follow the latest edition of the Concise Oxford Dictionary. All measurements must be given in SI units. Abbreviations should be used sparingly and only where they ease the reader's task by reducing repetition of long, technical terms. Initially use the word in full, followed by the abbreviation in parentheses. Thereafter use the abbreviation. At the first mention of a chemical substance, give the generic name only. Trade names should not be used. Drugs should be referred to by their generic names, rather than brand names.

Parts of the Manuscript

Manuscripts should be presented in the following order: (i) title page, (ii) abstract and key words, (iii) text, (iv) acknowledgements, (v) references, (vi) appendices, (vii) figure legends, (viii) tables (each table complete with title and footnotes) and (ix) figures. Footnotes to the text are not allowed and any such material should be incorporated into the text as parenthetical matter.

Title page

The title page should contain (i) the title of the paper, (ii) the full names of the authors and (iii) the addresses of the institutions at which the work was carried out together with (iv) the full postal and email address, plus facsimile and telephone numbers, of the author to whom correspondence about the

manuscript, proofs and requests for offprints should be sent. The present address of any author, if different from that where the work was carried out, should be supplied in a footnote.

The title should be short, informative and contain the major key words. A short running title (less than 40 characters, including spaces) should also be provided.

Abstract and key words

All articles must have a brief abstract that states in 150 words or fewer the purpose, basic procedures, main findings and principal conclusions of the study. The abstract should not contain headings, abbreviations or references. Five key words (for the purposes of indexing) should be supplied below the abstract, in alphabetical order, and should be taken from those recommended by the Index Medicus Medical Subject Headings (MeSH) browser list (www.nlm.nih.gov/mesh/meshhome.html).

Text

Authors should use subheadings to divide the sections of their manuscript: Introduction, Methods, Results, Discussion, Acknowledgements, References.

Acknowledgements

The source of financial grants and other funding should be acknowledged, including a frank declaration of the authors' industrial links and affiliations. The contribution of colleagues or institutions should also be acknowledged. Thanks to anonymous reviewers are not allowed.

References

We recommend the use of a tool such as EndNote or Reference Manager for reference management and formatting. EndNote reference styles can be searched for here: <http://www.endnote.com/support/enstyles.asp>.

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References should be listed in the following form:

Journal articles

1. Lupton D. Discourse and analysis: a new methodology for understanding the ideologies of health and illness. Australian Journal of Public Health 1992; 16: 145-150.

Online articles not yet published in an issue

An online article that has not yet been published in an issue (therefore has no volume, issue or page numbers) can be cited by its Digital Object Identifier (DOI). The DOI will remain valid and allow an article to be tracked even after its allocation to an issue.

2. Birks M, Francis K, Chapman Y. Seeking knowledge, discovering learning: Uncovering the impetus for baccalaureate nursing studies in Malaysian Borneo. International Journal of Nursing Practice doi: 10.1111/j.1440-172X.2009.01741.x

Books

3. Dunning T. Care of People with Diabetes: A Manual of Nursing Practice. Oxford: Blackwell Science, 1994.

Chapters in Books

4. Reid F. Mobility and safer handling. In: McMahon CA, Harding J (eds). Knowledge to Care: A Handbook for Care Assistants. Oxford: Blackwell Science, 1994; 53-69.

Electronic Material

5. Center of Disease Control, Taiwanese Ministry of Health. Reported Cases of HIV/AIDS. 2001. Available from URL: <http://www.cdc.gov.tw>. Accessed 23 January 2002.

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