

## Summary of proposed amendments to the ALT Constitution to be moved at AGM 2005

Clause	Proposed Amendment	Original Clause	Reason for Amendment
<b>2. Administration</b>	Subject to the matters set out below the Charity and its property shall be administered and managed in accordance with this constitution by the members of the Central Executive Committee, constituted by clause 8 & 9 of this constitution ("the Central Executive Committee").	Subject to the matters set out below the Charity and its property shall be administered and managed in accordance with this constitution by the members of the Central Executive Committee, constituted by clause 7 of this constitution ("the Central Executive Committee").	Renumbering for consistency in line with proposed changes.
<b>4. Powers</b>	g) determine categories of individual or organisational membership and set subscription rates for different categories;	<i>Not applicable; new paragraph inserted.</i>	To reflect changes in ALT membership and to allow the organisation to respond quickly and effectively.
<b>4. Powers</b>	h) amend the Standing Orders;	<i>Not applicable; new paragraph inserted.</i>	To allow the Central Executive greater operational control in how activities described in the constitution can be effectively carried out.
<b>5. Membership</b>	<p>1) Membership of the Charity shall be open to:</p> <p>a) individuals who are interested in furthering the work of the Charity and who have paid any annual subscription laid down from time to time by the Central Executive Committee, and</p> <p>b) any body corporate or unincorporated association which is interested in furthering the Charity's work and has paid any annual subscription laid down from time to time by the Central Executive Committee.</p>	<p>1) Membership of the Charity shall be open to:</p> <p>a) individuals who are interested in furthering the work of the Charity and who have paid any annual subscription laid down from time to time by the Central Executive Committee, and</p> <p>b) any body corporate or unincorporated association which is interested in furthering the Charity's work and has paid any annual subscription. Educational establishments shall be known as institutional members and commercial organisations shall be known as corporate members. Corporate members who contribute annually in excess of an amount agreed by the Central Executive Committee shall be deemed corporate sponsors.</p>	Reflects changes in ALT membership, allowing ALT to be more responsive to its members' views and needs.

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<b>5. Membership</b>	2) Every individual member and every member organisation shall have one vote at meetings of the Charity.	2) Every member shall have one vote at meetings of the Charity.	Clarification of voting rights.
<b>5. Membership</b>	3) Each member organisation shall appoint an individual to represent it and to vote on its behalf at meetings of the Charity; and may appoint an alternate to replace its appointed representative at any meeting of the Charity if the appointed representative is unable to attend.	3) Each institutional or corporate member shall appoint an individual to represent it and to vote on its behalf at meetings of the Charity; and may appoint an alternate to replace its appointed representative at any meeting of the Charity if the appointed representative is unable to attend.	Reflects changes in ALT membership, allowing ALT to be more responsive to its members' views and needs.
<b>5. Membership</b>	5) Each member organisation shall be allowed to nominate one representative to the Policy Board and should notify the Honorary Secretary of their nomination.	5) Institutional members and corporate sponsors shall be allowed to nominate one representative to the Policy Board and should notify the Honorary Secretary of their nomination.	Reflects changes in ALT membership, allowing ALT to be more responsive to its members' views and needs.
<b>6. The offices of Vice-Chair, Chair and President</b>	5) In the event of the President, Chair or Vice-Chair retiring before the completion of their term, the Central Executive Committee will make interim appointments until the next official election, normally held at the following AGM.	<i>Not applicable; new paragraph inserted.</i>	Allows the Central Executive to continue smooth running of the Charity in exceptional circumstances affecting key post-holders.
<b>7. Chairs of Designated Sub-committees</b>	<p>1) Chairs must be individual members of at least 12 months' standing and over the age of eighteen years.</p> <p>2) Each appointment to a vacant Chair shall be made at a meeting of the Central Executive Committee normally called no later than the day after the Annual General Meeting and shall take effect from the end of that meeting.</p> <p>3) The appointment to a Chair of a designated sub-committee is for an initial period of up to three years, and subject</p>	<i>Not applicable; new clause inserted.</i>	<p>Clarification of regulations pertaining to Chair roles.</p> <p>Contains regulations relating to Chair positions moved from description of the Central Executive Committee.</p> <p>NB: If this amendment is carried, subsequent clauses are to be renumbered.</p>

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	to a maximum of six years in succession following appointment. After a period of service of six years, whether or not in succession, a chair may not be re-appointed until three years have elapsed since the last period of service.		
<b>7. Central Executive Committee</b>	<p><b>8. Composition of the Central Executive Committee</b></p> <p>1) The Central Executive Committee is reconvened annually no later than the day after the Annual General Meeting.</p> <p>2) At the point of reconvening the committee shall consist of the following:</p> <p><b>Continuing Posts</b></p> <p>a) the President</p> <p>b) the Chair</p> <p>c) four members</p> <p><b>Newly Elected Positions</b></p> <p>d) the Vice-Chair</p> <p>e) two members</p> <p>3) At the reconvening meeting, the sole business of the Central Executive Committee is to complete its composition by appointing:</p> <p>f) between a minimum of one and a maximum of four Co-opted Members, to include Chairs of designated sub-committees, by custom but not by right.</p> <p>4. Additionally, at the reconvening meeting, but not affecting the newly appointed composition of the Central Executive Committee, the Central Executive Committee will appoint:</p>	<p>1) The Central Executive Committee shall consist of no fewer than ten members and no more than thirteen being:</p> <p>a) the President;</p> <p>b) the Chair;</p> <p>c) the Vice-Chair;</p> <p>d) four members of at least 12 months' standing and over the age of eighteen years elected at the AGM who shall normally hold office for a period of three years from the conclusion of that meeting;</p> <p>e) the Chairs of designated sub-committees appointed for a period of up to three years by the Central Executive Committee who shall be members of at least 12 months' standing and aged eighteen years or over. Each appointment to a vacant Chair shall be made at a meeting of the Central Executive Committee normally called no later than the day after the Annual General Meeting and shall take effect from the end of that meeting;</p> <p>f) no more than three co-opted members (over the age of eighteen years) appointed by the Central Executive Committee for a period of one year. Each appointment of a co-opted member shall be made at a meeting of</p>	<p>Clarification.</p> <p>Renaming indicates purpose of clause more effectively.</p> <p>Easier determination of numbers and roles serving on the Central Executive, and their method of appointment or election.</p> <p>Numbers comprising the Central Executive remain unchanged.</p> <p>Allows more opportunity for elected members to be represented in Central Executive roles.</p> <p>Regulations on membership types moved to 'Determination of Membership clause' proposal.</p>

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	<p>a) Honorary Officers drawn from the full complement of existing and co-opted members</p> <p>b) Vacant Chairs</p> <p>5. The proceedings of the Central Executive Committee shall not be invalidated by any vacancy among their number or by any failure to appoint or any defect in the appointment or qualification of a member.</p>	<p>the Central Executive Committee normally called no later than the day after the Annual General Meeting and shall take effect from the end of that meeting, unless the appointment is to fill a place which has not then been vacated in which case the appointment shall run from the date when the post becomes vacant.</p> <p>2) All the members of the Central Executive Committee may be re-elected or re-appointed provided that no member shall serve for more than six years in succession, except for the offices of Vice-Chair, Chair and President, which may be held once only.</p> <p>3) The proceedings of the Central Executive Committee shall not be invalidated by any vacancy among their number or by any failure to appoint or any defect in the appointment or qualification of a member.</p> <p>4) Nobody shall be appointed as a member of the Central Executive Committee who is aged under eighteen years or who is not an individual member of the Charity or who would, if appointed, be disqualified under the provisions of the following clause.</p> <p>5) All members of the Central Executive Committee will be the Charity trustees. It follows that no person shall be entitled to act as a member of the Central Executive Committee, whether on a first or on any subsequent entry into office, until after signing in the minute book of the Central Executive Committee a declaration of acceptance and of willingness to act in the trusts of the Charity.</p>	
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<p><b>8. Determination of Membership of Central Executive Committee</b></p>	<p>1) Elected Members</p> <p>a) A Member of the Central Executive Committee must be an individual member of at least 12 months' standing and over the age of eighteen years. They will have been elected at the AGM and will normally hold office for a period of three years from the conclusion of that meeting.</p> <p>2) Co-opted Members</p> <p>a) Each appointment of a co-opted Member of the Central Executive Committee shall be made at a meeting of the Central Executive Committee normally called no later than the day after the Annual General Meeting and shall take effect from the end of that meeting.</p> <p>b) Exceptionally, when the appointment of a co-opted Member is to fill a place that has not been vacated by the time of that meeting, the appointment shall run from the date when the post becomes vacant.</p> <p>c) Co-opted members are appointed by the Central Executive Committee for a period of one year.</p> <p>3) All the members of the Central Executive Committee may be re-elected or re-appointed provided that no member shall serve for more than six years in succession. After a period of service of six years, whether or not in succession, a member may not be co-opted or stand for election to the Central Executive Committee until three years have elapsed since the member's last period of service. The offices of Vice-Chair, Chair and President may be held once only.</p> <p>4) Nobody shall be appointed as a member</p>	<p>A member of the Central Executive Committee shall cease to hold office if he or she:</p> <ol style="list-style-type: none"> <li>1) is disqualified from acting as a member of the Central Executive Committee by virtue of section 45 of the Charities Act 1992 (or any statutory re-enactment or modification of that provision);</li> <li>2) becomes incapable by reason of mental disorder, illness or injury of managing and administering his or her own affairs;</li> <li>3) is absent without the permission of the Central Executive Committee from all their meetings within a period of six months and the Central Executive Committee resolve that his or her office be vacated;</li> <li>4) notifies to the Central Executive Committee a wish to resign (but only if at least five members of the Central Executive Committee will remain in office when the notice of resignation is to take effect); or ceases to be a member of the Charity.</li> </ol>	<p>Introduces regulations for different types of Central Executive Membership in a structured way.</p> <p>Includes existing membership regulations to be retained but displaced by changes in prior clause.</p>
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	<p>of the Central Executive Committee who is aged under eighteen years or who is not an individual member of the Charity or who would, if appointed, be disqualified under the provisions of the following clause.</p> <p>5) All members of the Central Executive Committee will be the Charity trustees. It follows that no person shall be entitled to act as a member of the Central Executive Committee, whether on a first or on any subsequent entry into office, until after signing in the minute book of the Central Executive Committee a declaration of acceptance and of willingness to act in the trusts of the Charity.</p> <p>6) A member of the Central Executive Committee shall cease to hold office if he or she:</p> <ul style="list-style-type: none"> <li>i) is disqualified from acting as a member of the Central Executive Committee by virtue of section 45 of the Charities Act 1992 (or any statutory re-enactment or modification of that provision);</li> <li>ii) becomes incapable by reason of mental disorder, illness or injury of managing and administering his or her own affairs;</li> <li>iii) is absent without the permission of the Central Executive Committee from all their meetings within a period of six months and the Central Executive Committee resolve that his or her office be vacated;</li> </ul>		
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	<p>iv) notifies to the Central Executive Committee a wish to resign (but only if at least five members of the Central Executive Committee will remain in office when the notice of resignation is to take effect); or</p> <p>v) ceases to be a member of the Charity.</p>		
<b>19. Special General Meetings</b>	<p>The Central Executive Committee may call a Special General Meeting of the Charity at any time. If at least 12 individual members of at least 12 months' standing, request such a meeting in writing stating the business to be considered the Honorary Secretary shall call such a meeting. At least six weeks' notice must be given. The notice must state the business to be discussed. All members shall be entitled to attend and vote.</p>	<p>The Central Executive Committee may call a special general meeting of the Charity at any time. If at least 12 individual members of at least 12 months' standing, request such a meeting in writing stating the business to be considered the Honorary Secretary shall call such a meeting. At least six weeks' notice must be given. The notice must state the business to be discussed.</p>	<p>Confirming membership voting rights at Special General Meetings.</p>
<b>20. Procedure at General Meetings</b>	<p>3) The Charity reserves the right to offer a combination of mechanisms for members to cast votes pertaining to General Meeting business, including postal or electronic ballot or proxy voting. All ballot results relating to business of a General Meeting will be announced as total results at the General Meeting. The total result will combine the results from ballots cast by all relevant mechanisms for the specified ballot, as stated in the Standing Orders of the Charity and announced in the notice for the General Meeting.</p>	<p><i>Not applicable; new paragraph inserted.</i></p>	<p>Addition to allow ALT to widen the voting mechanisms offered to members relating to ALT business, in addition to personal attendance at the AGM.</p>
<b>21. Notices</b>	<p>Any notice or ballot form required to be served on any member of the Charity shall be in writing and shall be served by the Honorary Secretary or the Central</p>	<p>Any notice required to be served on any member of the Charity shall be in writing and shall be served by the Honorary Secretary or the Central Executive Committee on any member</p>	<p>Allows ALT to extend its mechanisms for delivering notices and ballots, in particular for reaching its</p>

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	Executive Committee on any member either personally or by sending it addressed to such member at his or her last known address, and any notice or ballot so sent shall be deemed to have been received within 10 days of despatch.	either personally or by sending it through the post in a prepaid letter addressed to such member at his or her last known address in the United Kingdom, and any letter so sent shall be deemed to have been received within 10 days of posting.	international membership.
<b>22. Alterations to the Constitution</b>	1) Subject to the following provisions of this clause the Constitution may be altered by a resolution passed by not less than two thirds of the members present and voting at, or by proxy at, a general meeting. The notice of the general meeting must include notice of the resolution, setting out the terms of the alteration proposed.	1) Subject to the following provisions of this clause the Constitution may be altered by a resolution passed by not less than two thirds of the members present and voting at a general meeting. The notice of the general meeting must include notice of the resolution, setting out the terms of the alteration proposed.	Addition to allow ALT to widen the voting mechanisms offered to members relating to ALT business, in addition to personal attendance at the AGM.
<b>22. Alterations to the Constitution</b>	2) No amendment may be made to clause 1 (the name of charity clause), clause 3 (the object clause), clause 11 (Central Executive Committee members not to be personally interested clause) clause 24 (the dissolution clause) or this clause without the prior consent in writing of the Commissioners.	2) No amendment may be made to clause 1 (the name of charity clause), clause 3 (the object clause), clause 10 (Central Executive Committee members not to be personally interested clause) clause 23 (the dissolution clause) or this clause without the prior consent in writing of the Commissioners.	Allows correct references to the name, membership interest, and dissolution clauses to be recorded if the proposed changes are accepted.