

TRAINING COURSES 2005/06

2005	Venue	Course
Tuesday 8 November	York	First Choice: getting learners into reading
Thursday 10 November	Birmingham	The Reader Development Year
Thursday 17 November	Birmingham	Get going with Got kids? Get reading!
Monday 21 November	London	Planning and evaluating work with children
Tuesday 22 November	York	Enjoying Reading: making reading links with schools
Monday 28 November	London	Fulfilling Their Potential through reading

2006	Venue	Course
Tuesday 7 February	York	Get going with Got kids? Get reading!
Thursday 9 February	Birmingham	First Choice: getting learners into reading
Monday 13 February	London	The Reader Development Year
Tuesday 21 February	York	Planning and evaluating work with children
Thursday 23 February	Birmingham	Fulfilling Their Potential through reading
Friday 24 February	London	Enjoying Reading: making reading links with schools
Tuesday 28 February	Manchester	Fulfilling Their Potential through reading

For further details on all courses and a downloadable booking form:
www.readingagency.org.uk

COURSE BOOKING INFORMATION

- Fees are £150 per person (£280 for two places for the same authority) plus VAT
- All courses are for one day and run from 10.30am to 4.30pm
- Book early to reserve a place on your preferred date and venue as places are limited
- A training welcome pack with course and travel details will be sent out to you on confirmation of your booking
- Bookings cancelled within four weeks of the course date will incur a charge of 50% of the course fee; cancellation within two weeks will be charged at 100% of the course fee
- To make your booking please complete the form below, filling in all details. Once your booking has been confirmed, we will send out further details and the welcome pack

If you have any queries contact training@readingagency.org.uk

Course Title	Course Date	No. of places

I understand that this booking constitutes a contract and that cancellation within four weeks will incur a fee as detailed in the booking information.

Signature

Contact Details	Name	Tel
	Job Title
	Authority/Organisation	Fax
	Address	
 Postcode	Purchase order no. (if required)
	Email	
If this is not your invoice address please provide details on a separate sheet.		

Return this booking form by fax to: **01363 776988**
 or by post to: **Training, The Reading Agency, Park House, Sandford, Crediton, Devon, EX17 4NQ**