BSI IST/43 Information technology for Learning, Education and Training

A British Standard for the Accessibility of e-Learning Systems and Content

Meeting to discuss the requirements and content for the work.

24th May 2004, 11.00 am

Sheffield Hallam University,

Stoddart Building Room 7132, ground floor (SHU main city campus)

Rail is the easiest way to arrive. The main city campus is very near to the railway station.

There is very limited car parking within the university campus – if you wish to try for it email Matthew Love m.love@shu.ac.uk for assistance. Cars with disability stickers get maximum priority. All-day public car-parking (to be paid for) is fairly close by.

Maps (both general and detail) are available from http://www.shu.ac.uk/services/marketing/visit/tocity.html

Meeting attendees wishing to book into a hotel are recommended to visit the "Special Hotel Rates" link from the web page http://www.shu.ac.uk/conference21/accomm.html.

The best one to choose is the Novotel because its across the road from the meeting.. Please note that the booking references needed to get discounts at hotels shown on this web site is given with the hotel information.

Preparatory material giving the background to the meeting is available on
http://axelrod.cms.shu.ac.uk/bsi

Agenda

0. Apologies

1. Acceptance of Agenda

2. Introductions

3. Context and intentions: Andy Heath

4. Construction of the Business Case: All

5. BSI Process: David Keech

6. Discussion of requirements/content: Andy/all

7. Commitments to participate: All

8. Report of other relevant events (CETIS SIG meet,
CEN-ISSS meet in Sheffield etc.): Andy

9. Work on an initial draft contents: All

10. Next Steps and next meeting date, venue.

Andy Heath
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18th May 2004.